HVM Convent School

(A Senior Secondary School)

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PCIR/044/2026-27 **Date: 08.10.2026**

CIRCULAR

Subject: ***Parent-Teacher Meeting (PTM) & Mid-Term Result Declaration***

Dear Students & Parents,

We cordially invite you to attend the upcoming **Parent-Teacher Meeting (PTM)** for all classes. This meeting is an important opportunity to interact with teachers and review your child's overall academic growth.

- **Meeting Schedule & Details**

Date : Saturday, October 10, 2026
Timings : 8:30 AM to 12:00 Noon
Venue : Respective Classrooms

Key Highlights of the PTM

- **Mid-Term Examination Results:** Class teacher will share the evaluated Mid-Term **written examination answer sheets** with parents. The **compiled result**—including both written exams and internal assessments—will be shown to discuss your ward's overall performance.
- **LOC Finalisation (Classes X & XII):** The **List of Candidates (LOC)** for Classes X and XII board registration will be finalised on this day. Parents must verify their ward's details and sign the documents after paying the required board registration fees.
- **School Book Fair:** To encourage and cultivate reading habits among our students, the school is organising a **Book Fair** on the school premises. We invite parents and students to visit and explore the collection.

Important Guidelines for Parents

- **Clearance of Dues:** Parents are requested to **clear all pending school fees and dues** of their ward(s) **before reviewing the examination results** with the class teachers.
- Please **adhere to the scheduled timings** to ensure a smooth interaction with the faculty.
- **Students must accompany** their parents in the **school uniform only**.

We look forward to your active participation and valuable presence as we work together for the bright future of our students.

Principal